

NEW MEXICO HIGHER EDUCATION DEPARTMENT



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GOVERNOR

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CABINET SECRETARY

DISTANCE EDUCATION FEES EFFECTIVE DATE 01/01/2019

NEW MEXICO STATE AUTHORIZATION RECIPROcity AGREEMENT (SARA) INSTITUTIONS

FEE TYPE	NON-REFUNDABLE FEE AMOUNTS
NEW MEXICO ADMINISTRATIVE FEE	
Annual Administrative Fee	Due upon submission of application. \$1,000
Surety Bond	The department may require institutions to obtain a surety bond in the amount of 20% of the gross or projected distance education tuition and fees revenue from students enrolled pursuant to SARA as a condition of SARA membership approval. The surety bond is not required at this time.
NATIONAL FEES	
A New Mexico institution approved by the department to become a SARA member institution shall pay fees set out by the National Council for State Authorization Reciprocity Agreements. Fees are based upon full time enrollment.	<ul style="list-style-type: none"> •\$2,000/year for institutions with fewer than 2,500 FTE students •\$4,000/year for institutions between 2,500-9,999 FTE students •\$6,000/year for institutions with 10,000 or more FTE students

DISTANCE EDUCATION INSTITUTIONS (NON-SARA APPROVED INSTITUTIONS)

FEE TYPE	NON-REFUNDABLE FEE AMOUNTS
DISTANCE EDUCATION INSTITUTIONS	
Administrative Fee	Due upon online submission of application. \$500
Application Fee	Due upon application approval. \$5,000
Annual Reporting Administrative Fee	Due at time of online data submission. \$200
ADMINISTRATIVE FEES FOR SUBSTANTIAL INSTITUTIONAL CHANGES	
Change of Program(s)	Due upon online submission of application. \$300
Change of Organizational Structure / Ownership	Due upon online submission of application. \$300
Change of Name	Due upon online submission of application. \$300
OUT-OF-STATE NON-SARA DISTANCE EDUCATION INSTITUTIONS CLAIMING EXEMPTION STATUS	
Administrative Fee (<i>five year renewal cycle</i>)	Due upon online submission of exemption application. \$1000
ILLEGAL ACTIVITY PENALTY FEES	
Violation of the Act or Regulations	Institutions who violate any provision of the Act may be assessed a civil penalty not to exceed \$500 per day per violation.

NOTE: Under the Interstate Distance Education Act, the New Mexico Higher Education Department will not review or authorize changes to or additions of academic programs. Changes to or additions of programs must be governed by the institution's accreditor.